



Snow Policy

1. In October each year appropriate bags of salt are to be ordered and replacement salt ordered as necessary. All tools will be inspected and replaced as necessary. Salt is stored in a manner that keeps it dry.
2. In the event of snow, the pedestrian access to the main entrance and the fire exits are to be cleared, kept clear and gritted. If the hall remains open, the same steps will apply.
3. Staff attendance during snow conditions shall be determined by the Clerk in consultation with the Chairman and if travel presents a safety risk then all staff will work remotely.
4. If the car park is deemed to be dangerous for use it will be closed. Both regular and casual hirers will be contacted to advise them of the situation. A notice placed on the gate stating:

"Car park is closed for safety reasons; the hall remains open".

5. If an Amber warning from the Met Office is issued during the working week, all preparations will be made in advance where possible.
6. In the event of heavy snowfall, a decision may be made to close the Parish Office, Beechen Hall and/or Car Park. If Beechen Hall remains open* and hirers choose to cancel, they will still be charged.

* Car park may remain closed for safety reasons.

Informative

The following items should be available to aid snow clearance and reduce health and safety risks:

- Two snow shovels
- One sack trolley
- One Spade
- One wheeled salt/grit spreader

Adopted by Council July 2025